**NATIONAL TRAINEE PRODUCER PLACEMENT SCHEME 2025-26 – (Venue based) HOST APPLICATION**

Please complete the below form to be considered as a host for a trainee producer placement and email to [enquiries@stageone.uk.com](mailto:enquiries@stageone.uk.com) with the subject tile “Placement Host Application.” ***Please also attach a high-res version of your company logo, a venue image and 3 production images in the email along with your application.***

Please note: our thinking is for the placement to start in Summer 2025, but this is dependent on both the host and candidate’s activities.

If you have any questions or would like to discuss the placement scheme further please email

[louiseg@stageone.uk.com](mailto:louiseg@stageone.uk.com).

**Applications close 12pm, Thursday 27th February 2025**

**Name of Organisation:**

**Have you hosted a trainee producer placement in the past? If so, please specify which year:**

**Please give details of your eligibility as a ‘subsidised’ organisation:**

**Name of mentor & their job title:**

**Ideal start date for a placement:**

**Name & email address for Marketing contact at your organisation:**

**Name & email address for HR contact at your organisation:**

**Please demonstrate how, as an organisation, you meet the following eligibility criteria:** *Please feel free to attach any supporting documentation to your application (e.g. EDI policies, audience development research, outreach programme information)*

* **A commitment to diversity within your workforce and the work you produce**
* **How you will reduce barriers for applicants from backgrounds currently under-represented in the industry. By this we mean people from the global majority, refugees, migrants, and those from non-White British ethnic backgrounds; those from working class backgrounds; those who have a disability or are neurodivergent; and those whose gender identity is different from that assigned at birth**
* **How the individual will be supported by the organisation in their role**
* **The impact the placement will have on the production office & the trainee producer**

**Please give detailed descriptions of the productions (i.e. plays, musicals, tours) the trainee producer will be exposed to, and in particular those with strong commercial potential. Please give us as much information as possible.** *Please note that we will keep any information entirely confidential.*

**Please outline a brief job description for the ideal candidate, including; key duties & responsibilities; person specification; any other terms & conditions.**

**Do you partake in the Disability Confidence Scheme, and if so would you like to apply this scheme to this application process?**

**I agree on receipt of the Stage One grant to place the trainee producer on payroll on salary of £28,000 for 12 months:** Yes/No (*please delete as appropriate)*

**Application completed by (Name & email address):**

**Who will be the main contact for this application process:**

*Thank you for interest in our placement scheme and increasing equal opportunity for producers across the UK theatre industry.*